



Oak Bluffs Police Department Detail Request

PO Box 1504, MA 02557 (508) 693-0750

Name of Person Requesting Detail: _____

Billing Address: _____

Day Telephone: () _____ Cell Phone: () _____

Email: *(for invoicing purposes only)* _____

Corporation/Organization: _____

Type of Event: _____

Date of Event: _____ Hours of Event: _____

Place of Event: _____

Approximate number of people attending event: _____

NOTE: If planned event is to be held at the Regional High School, the Sailing Camp, or Town Park Commission properties, you must submit with this form an "approved" form from the appropriate government entity. In addition, if event is planned for 100 people or more attendees, you must submit with this form a parking plan for review and approval of the chief of police or his/her designee.

FEES: 0-4 hours \$300.00 (\$75.00 per hour with a 4 hour minimum) + 10% Town of Oak Bluffs Service Charge= \$330.00

4-8 hours \$600 + 10% Town of Oak Bluffs Service Charge = \$660.00

8+ hours Detail will be billed hour for hour at overtime rate + 10% Town of Oak Bluffs Service Charge

2 HOUR MINIMUM NOTICE FOR CANCELLATION

X

Signature of Person Submitting Form

Date

FOR AUTHORIZATION PURPOSES ONLY:

NUMBER OF OFFICERS NEEDED: _____ HOURS OF EVENT: _____

DETAIL APPROVED: _____

Chief of Police or His/Her Designee

Revised 05/02/2023